



# MAKHUDUTHAMAGA

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## LOCAL MUNICIPALITY

**PHYSICAL ADDRESS**  
01 Groblersdal Road  
Jane Furse  
1085

**POSTAL ADDRESS**  
Private Bag X434  
Jane Furse  
1085

*Mmogo re šomela diphetogo!*

**DEPARTMENT:**  
CORPORATE SERVICES

Makhuduthamaga Local Municipality invites suitably qualified applicants to apply for the under-mentioned vacancies:

### **1. Manager: Supply Chain (X1)**

**Basic Salary: R418 894, 20 per annum (excluding benefits)**

**Requirements:** Grade 12 plus Bachelor's Degree in Accounting or equivalent. A Certificate in Municipal Finance Management will be an added advantage. Five (05) years' relevant working experience in Financial Management, of which three (03) years is in a supervisory capacity.

**KPA's:** Ensure that planning development is aligned to compliment the development plan and strategies of the council and provincial government. Ensure Supply Chain Management procedures are complied with, contributing to fairness and transparency in the process. Support the continued development of effective contract management arrangements within the municipality and monitoring contract life thereafter. Ensure procurement of services is conducted within the prescribed legislation and policies. Ensure effective management of tender processes in line with applicable legislation, policies and Treasury Regulations. Ensure that the unit budget is compiled accurately and approved in line with policy guidelines and expenditure aligns with budget, guarding against unauthorised expenditure.

### **2. Manager: Planning and LED (X1)**

**Basic Salary: R418 894, 20 per annum (excluding benefits)**

**Requirements:** Grade 12 plus B-Tech/ Bachelors' Degree in Town Planning/ Business Administration/Economics or Development Studies. Five (05) years' relevant working experience, preferably in local government, of which three (03) years is in a supervisory level. Registration with SACPLAN will be an added advantage.

**KPA's:** Provide local community development strategic support to the Municipality. Manage and implement Local Business Support strategy to ensure economic development of community. Establish, manage and evaluate local business strategic investment initiatives and projects. Registration and licensing of SMMEs. Provide operational reports and manage stakeholder relationships. Manage Land Use Management scheme applications. Policy development, implementation and enforcement. Provide technical support and advisory services to the Municipality. Provide building plans services to the public. Manage town planning services. Manage SPLUMA implementation.



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### 3. Manager: IDP (X1)

**Basic Salary: R418 894, 20 per annum (excluding benefits)**

**Requirements:** Grade 12 plus B-Tech/ Bachelors' Degree in Development Studies or equivalent relevant qualification. Five (05) years' relevant working experience, of which three (03) years is in a supervisory level.

**KPA's:** Ensure consultation and alignment of plans for aligned service delivery. Ensure communicated and adopted Integrated Development Planning document. Ensure progress report are developed and progress communicated to stakeholders. Ensure a climate conducive to promoting and sustaining motivational levels, productivity, performance and improving the quality of work-life is cultivated and maintained and enable the Unit to meet its service delivery objectives.

**To apply for the above post use:**

The application form must be accompanied by a detailed CV, originally certified copies (not older than 3 months) of academic qualifications, and Identity Document. Copy of the drivers licence must also be attached if it is a requirement of the post.

Failure to comply with the above request will disqualify your application. Emailed and faxed applications will not be considered.

**ENQUIRIES: Letshedi G**

HR: (013) 265 8658

Switchboard: (013) 265 8600

**Applications should be directed to the below address.**

**Please forward application to:** The Municipal Manager, Makhuduthamaga Local Municipality, Private Bag x 434, Jane Furse, 1085

**OR**

Hand- delivered to: Stand No 1, Groblersdal Road, Jane Furse, 1085 @Municipal Reception

Women and  (people with disability) are encouraged to apply.

Canvassing for the appointment is strictly prohibited and any collaborating evidence thereof will disqualify the applicant.

**Closing Date: 30 July 2021**

Applications received after the closing date will not be considered, and if you don't hear from the municipality within 30 days then regard your application as being unsuccessful.



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Makhuduthamaga Local Municipality is an equal opportunity, Affirmative Action employer and subscribe to principles of Employment Equity.

Approved ✓	Not Approved	Approved as amended
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01/07/2021  
Date

Rampedi NM  
Municipal Manager

Office of the Municipal Manager

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